Bansilal Ramnath Agarwal Charitable Trust’s

**VISHWAKARMA INSTITUTE OF TECHNOLOGY – PUNE**

(An autonomous Institute affiliated to Savitribai Phule Pune University)

666, Upper Indiranagar, Bibwewadi, Pune – 411 037.

#### No.: VIT/SA/SW&D Date: / / 2023

To,

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Vishwakarma Institute of Technology,

Pune-411 037.

**Subject:** Request for use of Shoe Racks and Bag Racks from the Department for Blood Donation Campaign.

Respected Sir,

We, the members of VIT Social Welfare and Developments are going to organize the Blood Donation Campaign on 2nd March, 2023 and 3rd March, 2023 at our Institute. For that purpose, we require shoe racks available in Computer Department.

**Date :** 1st March 2023 to 4th March 2023

We kindly request you to instruct Department to allow us to use Shoe Racks from the Section.

Thanking you in anticipation,

Yours faithfully,

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| **[Niraj Rathod]**  Blood-D Head  SW&D  V.I.T., Pune | **[Prof. Rajesh Dhake]**  Dean-Student activities  V.I.T., Pune |